



SANDAK-LEWIN TRUST

T +27 (0)21 419 0440



W www.sltrust.co.za

E info@sltrust.co.za



HQ 64 Roeland Square, Drury Lane
Gardens, Cape Town, 8001



Actions after a meeting

GENERAL OR TRUSTEES MEETING

- **AGM AND FIRST GENERAL MEETING**

Minutes distributed within 7 days – PMR 9(e)

Update records of the scheme – 27(2)

Proprietor: Sandak-Lewin Property Trust (Pty) Ltd
Reg. No 2010/009967/07

Directors: David Rebe (CEO) Carl Smit (Managing)
Linda Sandak-Lewin, Jonathan Sandak-Lewin
FFC F138016



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Call a Trustees meeting:

First Trustees meeting – WHEN TO BE HELD

Can determine meeting dates – COMMUNICATION TO MEMBERS

1. Elect a Chairperson – Management Rule 12
2. Confirm the levies by passing a resolution and notifying all members – 14 days
3. Interest to be charged on levies not paid
4. Levy clearance

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10 year plan

Taxation

CSOS – CS2 submission

Insurance – Fidelity Fund cover Management Rule 23(7) and any other changes to the insurance cover

Directions and Restrictions in terms of 7(1) of the STSMA

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- **SGM**

Amendment of rules to be submitted to CSOS within 10 days of the passing of the required resolution – Management Rule 27(1).

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